

## **Thank you for using Ohio Legal Help!**

This page will walk you through the process of filling out and filing these forms.

### **What this file contains**

This file contains the form to file for a Juvenile Domestic Violence Civil Protection Order or Juvenile Civil Protection Order. **Go to the Juvenile Court website for your county to see if they require additional local forms.**

### **Here's what to do next:**

**Step 1. Fill out the forms.** You can attach additional pages if you need to. The Court may limit your case to the incidents described in the forms. So, be sure to include all events.

**Step 2. Talk to an expert.** [Before you file, talk to an experienced lawyer or an advocate from a local domestic violence or sexual violence organization.](#) A lawyer can help you understand your complete legal situation and the risks of taking different legal actions. Advocates can help you understand any additional safety risks you might have, connect you with services and help you complete the forms. Advocates may be able to go to court with you.

**Step 3. File the forms.** Contact the local Juvenile Court where you live. Your court may have other local forms that you have to file with your petition, so ask the Clerk if there are more required forms before you file.

**Step 4. Attend the ex parte hearing.** On the day that you file for a Domestic Violence Juvenile Civil Protection Order, or no later than the next day for a Juvenile Civil Protection Order, the Court will hold an emergency hearing, called an "ex parte" hearing. The respondent does not attend the ex parte hearing. At this hearing, the judge reviews your forms and may ask you some questions. Then, the judge decides if you need an emergency "ex parte" protection order that starts immediately.

**Step 5. Complete service.** "Service" is when the Court officially tells the abuser about your filing. After you file, you will need to follow up with the Clerk's office to make sure that service was completed. Your case cannot be heard at the full hearing until service has been completed.

**Step 6. Attend the full hearing.** Whether or not you are given the emergency, "ex parte" protection order, the Court holds a full hearing, usually within 7 or 10 business days. At the full hearing, you testify and present evidence including any witnesses to show the judge why you need a protection order. You must show that the abuser's actions have met the requirements for the civil protection order.

IN THE COURT OF COMMON PLEAS, \_\_\_\_\_ DIVISION  
\_\_\_\_\_ COUNTY, OHIO

\_\_\_\_\_  
**Petitioner** : **Case No.** \_\_\_\_\_

\_\_\_\_\_  
 Address (Safe mailing address) : **Judge/Magistrate** \_\_\_\_\_

\_\_\_\_\_  
 City, State, Zip Code :

Date of Birth: \_\_\_\_\_ :

v. :

**PETITION FOR JUVENILE CIVIL PROTECTION ORDER  
 OR JUVENILE DOMESTIC VIOLENCE CIVIL  
 PROTECTION ORDER (R.C. 2151.34 and 3113.31)**

\_\_\_\_\_  
**Respondent** :

\_\_\_\_\_  
 Address (If home address unknown, put the  
 school or work address) :

\_\_\_\_\_  
 City, State, Zip Code :

Date of Birth: \_\_\_\_\_  Respondent is under 18 years old

**IF YOU ARE ASKING FOR YOUR ADDRESS TO BE KEPT CONFIDENTIAL, PLEASE PUT A MAILING ADDRESS WHERE YOU CAN SAFELY RECEIVE MAIL. IF YOU ARE A PARTICIPANT IN THE SECRETARY OF STATE'S ADDRESS CONFIDENTIALITY PROGRAM, PLEASE USE THE P.O. BOX ADDRESS GIVEN TO YOU. THIS FORM IS A PUBLIC RECORD.**

- 1. I need or a witness needs a foreign language interpreter in \_\_\_\_\_  
 or an American Sign Language interpreter per Sup.R. 88.
- 2. I  want  do not want an **ex parte (emergency) protection order** per R.C. 2151.34 or 3113.31.  
 Petitioner further requests a full hearing trial even if the ex parte protection order is granted, denied, or not requested.
- 3. Who needs protection?  
 Me  
 My minor child  
 A family or household member, who is not a minor child  
 Other: \_\_\_\_\_
- 4. The relationship of Petitioner to Respondent is that of:  
 Parent or foster parent of Respondent  
 Respondent is the parent of my child  
 Relative by blood or marriage of Respondent or Petitioner and has lived with Respondent (please specify how you are related): \_\_\_\_\_

Petitioner is not related to Respondent (please specify how you know Respondent) \_\_\_\_\_

5. I have listed below all family or household members who need protection other than me or the person for whom I am filing the Petition (**Leave blank if you are not including other family or household members**).

NAME (first, middle initial, and last)	DATE OF BIRTH	RELATIONSHIP TO PETITIONER

6. Petitioner is in fear and in continuing danger and requests the Court grant  **Juvenile Civil Protection Order** or  **Juvenile Domestic Violence Civil Protection Order**.

7. You **must** describe the threats or acts that made you or your family or household members afraid, include if children were present when the acts happened. When did it happen? (If you do not know exact dates, give approximate dates). Explain why you believe you or your family or household members are in danger. **If you need more space, attach an additional page.**

8. Petitioner has listed court cases (including custody, visitation, paternity, child support, children service case, pending criminal case or conviction for domestic violence, felonious assault, aggravated assault, assault, aggravated menacing, menacing by stalking, menacing, or aggravated trespass; no contact order; stay away order; or other protection order) and other legal matters regarding Respondent, which may relate to this case:

CASE NAME	CASE NUMBER	COURT/COUNTY	TYPE OF CASE	RESULT OF CASE

9. Petitioner requests the Court grant relief under R.C. 2151.34 or 3113.31. Check all that apply.

- a. Directs Respondent to not abuse Petitioner and the other persons named in this Petition by harming, attempting to harm, threatening, following, stalking, harassing, contacting, forcing sexual relations upon, or committing sexually oriented offenses against them.
- b. Directs Respondent to not enter or have limited access to the following places (include name and address, as applicable) where Petitioner and the persons named in this Petition may be found, including the buildings, grounds, and parking lots at these places.

Residence:

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School:

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Business or Place of Employment:

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Other (specify): \_\_\_\_\_

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- c. Directs Respondent to not approach or have contact by any means with Petitioner and persons named in this Petition.
- d. Directs Respondent not to remove, damage, hide, or dispose of any property, companion animals, or pets owned by Petitioner.
- e. Grants Petitioner permission to take Petitioner's companion animals or pets, as described below, away from the possession of Respondent:
- f. Directs Respondent to not possess, use, carry, or obtain any deadly weapon, firearms, and ammunition.
- g. Directs Respondent to be electronically monitored because Respondent's conduct has put or puts the health, welfare, or safety of Petitioner and the persons named in this Petition at risk. Describe Respondent's conduct and how Respondent continues to present a danger to Petitioner and the persons named in this Petition. **If you need more space, attach an additional page.**
- h. Directs Respondent to complete batterer counseling, substance abuse counseling, or other counseling as determined necessary by the Court.

- i. Directs the wireless service provider to separate Petitioner’s account from Respondent’s account, per R.C. 3113.45 to 3113.459. Petitioner will assume all financial responsibility for any costs associated with the wireless service number and any costs for the device associated with the wireless service number. Respondent’s billing telephone number is: \_\_\_\_\_

Petitioner’s contact information is on page 1 of this Petition. The wireless service numbers to be transferred to Petitioner which are used by Petitioner or the minor children in the care of Petitioner is:

- j. Includes the following additional provisions:

10. Petitioner further requests that the Court grant such other relief as the Court considers equitable and fair.

**I swear or affirm that the answers above are true, complete, and accurate to the best of my knowledge. I understand that making false statements in this document may result in a contempt of court finding against me which could result in a jail sentence and fine, and may also subject me to criminal penalties for perjury under R.C. 2921.11.**

\_\_\_\_\_  
**SIGNATURE OF PETITIONER**

\_\_\_\_\_  
 Name of Attorney (if applicable)

\_\_\_\_\_  
 Signature of Petitioner’s Attorney

\_\_\_\_\_  
 Attorney’s Address

\_\_\_\_\_  
 City, State, Zip Code

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
 Attorney’s Fax

\_\_\_\_\_  
 Attorney’s Registration Number

\_\_\_\_\_  
 Attorney’s Telephone

\_\_\_\_\_  
 Attorney’s Email

IN THE COURT OF COMMON PLEAS

COUNTY, OHIO

\_\_\_\_\_  
**Petitioner** : Case No. \_\_\_\_\_

**v.** : Judge/Magistrate \_\_\_\_\_

\_\_\_\_\_  
**Respondent** :

**REQUEST FOR SERVICE**

TO THE CLERK OF COURT:

Pursuant to Civ.R. 65.1(C)(2), please serve Respondent a copy of the Petition, *ex parte* protection order, if granted, and any other accompanying documents to the address below and as follows:

\_\_\_\_\_  
 Personal service  Certified Mail, Return Receipt Requested  
 Other (specify) \_\_\_\_\_

Other (address): \_\_\_\_\_  
 Personal Service  Certified Mail, Return Receipt Requested  
 Other (specify) \_\_\_\_\_

SPECIAL INSTRUCTIONS TO SHERIFF:

\_\_\_\_\_  
**SIGNATURE OF ATTORNEY OR PETITIONER**

**RETURN OF SERVICE**

Respondent was served on \_\_\_\_\_.

\_\_\_\_\_  
Officer and Badge Number Law Enforcement Agency

\_\_\_\_\_  
Date

**CLERK'S CERTIFICATE OF MAILING**

Service of Process was sent by \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_.

Attest: \_\_\_\_\_ Deputy Clerk